

# CODING REFERENCE GUIDE



February 15, 2008

## ENVIRONMENTAL FEE SCHEDULE

SEASONAL RESTRICTED	603	FOOD SERVICE	605
PERMIT	\$33	TEMP PERMIT	
		3 DAY EVENT	\$25
		4-14 DAYS	\$30
		FOOD SERVICE PERMIT	\$60 (+)
RETAIL MARKET	610	INSPECTION FEE:	
0-1,000 SQ FT	\$27	0-25 SEATS	\$60
1,001-10,000 SQ FT	\$53	26-50 SEATS	\$90
10,001-20,000 SQ FT	\$90	51-100 SEATS	\$95
20,001-30,000 SQ FT	\$95	101-200 SEATS	\$100
30,001-OR MORE	\$100	201-OR MORE	\$105
Mobile Unit Truck	\$27	(+)Drive Through Window	\$125
		(+)Catering Operation	\$110
		(+)Mobile Food Unit	\$120

COMBINATION FOOD SERVICE AND RETAIL MARKETS 607: The fee for a Combination Food Service and Retail market is the permit and inspection for the number of seats for a food service plus the permit fee for the retail market based on the square feet.

VENDING COMPANIES & MACHINES	606	BED & BREAKFAST	608
COMMISSARY	\$27 (+)	FULL BREAKFAST	\$87
0-25 MACHINES	\$107	CONTINENTAL	\$67
26-50 MACHINES	\$160		
51-100 MACHINES	\$213	FARMER'S MARKET	611
101-150 MACHINES	\$253	PERMIT FEE	\$50
151-OR MORE	\$414		
		SHELLFISH	612
FOOD MANUFACTURING	615	PERMIT/INSPECTION	\$100
0-1,000 SQ FT	\$75		
1,001-5,000 SQ FT	\$85	FROZEN FOOD LOCKERS	616
5,001-30,000 SQ FT	\$147	PERMIT FEE	\$20
30,001-40,000 SQ FT	\$275		
40,001-OR MORE	\$290	BOARDING HOMES	621
		PERMIT FEE	\$100
HOTEL/MOTELS	620		
PERMIT FEE	\$60 (+)	MOBILE HOME PARKS	625
0-25 ROOMS	\$53	CONSTRUCTION	
26-50 ROOMS	\$90	PERMIT FEE	\$47
51-100 ROOMS	\$95	0-10 SPACES	\$50
101-200 ROOMS	\$100	11-50 SPACES	\$150
201-300 ROOMS	\$110	51-100 SPACES	\$160
301-400 ROOMS	\$120	101-200 SPACES	\$170
401-OR MORE	\$130	201-OR MORE	\$180

TATTOO STUDIOS	634
INSPECTION FEE	\$100
ARTIST FEE	\$20
EAR PEIRCING	643
INSPECTION FEE	\$25
PIERCER FEE	\$20
BODY PIERCING	644
INSPECTION FEE	\$100
PIERCER FEE	\$20
SEPTIC TANK COMPANIES & VEHICLES	640
COMPANY	\$120
PER VEHICLE	\$40
YOUTH CAMPS	650
INSPECTION FEE:	
DAY CAMP	\$40
PRIMITIVE CAMP	\$40
RESIDENTIAL CAMP	
0-20 BEDS	\$40
21-50 BEDS	\$50
51-OR MORE	\$60
ONSITE SEWAGE	680
ONSITE SEWAGE	
PERMIT	\$30 (+ LOCAL)
CLUSTER SYSTEM	
FEE	\$600
INSTALLER	
CERTIFICATION	\$25
(THIS IS A ONE TIME FEE	
WHEN TAKING THE TEST.)	
<u>NO INSTALLER CAN RETAKE THE</u>	
<u>TEST MORE THAN ONCE. THEY</u>	
<u>CAN'T TAKE THE TEST OVER TO</u>	
<u>MAKE UP FOR CONTINUING</u>	
<u>EDUCATION HOURS. INSTALLERS</u>	
<u>MUST GET SIX (6) CONTINUING</u>	
<u>EDUCATION HOURS OR EQUIVALENT A YEAR!</u>	
***MASTER PLUMBERS ARE EXEMPT	
FROM THE \$25 DOLLAR TESTING FEE FOR	
INITIAL TEST. THEY <u>DO</u> HAVE TO GET SIX (6)	
CONTINUING EDUCATION HOURS OR	
EQUIVALENT A YEAR!	

RECREATIONAL VEHICLE	625
PERMIT TO	
CONSTRUCT	\$47
0-10 SPACES	\$50
11-50 SPACES	\$150
51-100 SPACES	\$160
101-200 SPACES	\$170
201-OR MORE	\$180

SEPTIC DISPOSAL SITES	641
PERMIT FEE	\$150
SITE EVALUATION:	
0-4 ACRES	\$50
5-24 ACRES	\$100
25-49 ACRES	\$150
50-99 ACRES	\$200

PRIVATE WATER	655
WATER SAMPLE	\$15*

\*Health Dept. may exempt fee for investigation of  
of illness.

TANNING BEDS	677
REGISTRATION FEE	\$20

#### SWIMMING & BATHING AREAS 695-696

OPERATION INSPECTION	
FEE:	
<150 LINEAR FT	
OF BEACH	\$87
>151 LINEAR FT	
OF BEACH	\$167
<1000 SQ FT POOL	\$87
>1001 SQ FT POOL	\$167

POOL CONSTRUCTION FEES:	
PRE-RENOVATION EVALUATION	\$200
PLAN REVIEW:	
GUTTER POOLS & MAJOR	
RECONSTRUCTION	\$300
SKIMMER POOLS & MINOR	
RECONSTRUCTION	\$150
MINOR RECONSTRUCTION	\$100
ROUGH-IN INSPECTION	\$100
FINAL INSPECTIONS	\$150
(THE FEES IN BOLD ARE STATE FEES	
DONE BY THE STATE ENGINEER-ONLY	
COUNTIES EXCLUDED FROM THESE FEES	
BEING STATE FEES ARE THOSE WHO HAVE	
THEIR OWN ENGINEER.)	

DFS-333 (08-96)

CABINET FOR HEALTH SERVICES  
DEPARTMENT FOR PUBLIC HEALTH  
**LOCAL HEALTH DEPARTMENT**  
Environmental Non-Complete Inspection Activity Report

1.

Health Dept. I.D. Code

2.   -

Class No.  
Employee Class I.D.

3.

Mo. Day Yr.  
Week Ending

4. \_\_\_\_\_  
Last First M.I.

LINE NO.	TYPE OR SERV. OO	PROJ. RPT. AREA 000	LOC. 000	DATE OF SERVICE 00-00	PLACE OF SERVICE	ACTION TAKEN X	ATTEN DANCE 0000
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							
21							
22							
23							
24							
25							

WEEKLY ACTIVITY REPORT FORM  
DFS-333

[illegible]

CONTINUATION WEEKLY ACTIVITY FORM  
DFS-333a

## REQUEST FOR SERVICE CODING OPTION

Some health departments and or districts chose to code through the Request for Service option. This option is under section “C” in the Ehmis manual. This screen follows the DFS-327 form. This will also lead you to a dog bite screen if this is a Rabies complaint. You also have a few lines to type comments and at the end of the file. Once you have completed the investigation or activity you will resolve the file. The Request for Service file assigns a number from the Ehmis system. You can look this up and see which inspector worked this service and what action was taken. You would still need to use the weekly activity form DFS-333 for office activities but this would greatly cut down on the services an environmentalist needed to put on the DFS-333.

NOTE: If you chose to use the DFS-327 Request for Service option you would not code those services on the DFS-333 Weekly Activity form. You must also remember in order for “Request For Service” screen to work in accounting for services for an inspector you must also enter the service on the CDS-89 screen. Instead of using a permit number you would use the Request for Service file number.

COMMONWEALTH OF KENTUCKY  
CABINET FOR HUMAN RESOURCES  
DEPARTMENT FOR HEALTH SERVICES

REQUEST FOR SERVICE RECORD

<b>Action</b> N - New <input type="checkbox"/> C - Change <input type="checkbox"/>	<b>Request No.</b> <div></div>	<b>County</b> <div></div>	<b>Reporting Area</b> <div></div>	<b>Date</b> <div></div>	<b>Method</b> 1. Phone <input type="checkbox"/> 2. In Person <input type="checkbox"/> 3. By Letter <input type="checkbox"/> 4. City <input type="checkbox"/> 5. Other <input type="checkbox"/>
<b>Received By</b> <div></div>	<b>Map</b> <div></div>	<b>Section</b> <div></div>	<b>City</b> Yes Y No N	<b>Census Tract</b> <div></div>	

Complaint/Service Address:

(#) \_\_\_\_\_ (Street) \_\_\_\_\_  
 \_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip Code) \_\_\_\_\_

✓ Condition Reported:

Person or Premises to See:

Initiated By:

\_\_\_\_\_  
 (Last Name) (First Name) (Middle Initial)  
 \_\_\_\_\_  
 (City) (State) (Zip Code)  
 \_\_\_\_\_  
 (Home Phone) (Work Phone)

Owner/Agent/Tenant  
Name and Address:

\_\_\_\_\_  
 (Last Name) (First Name) (Middle Initial)  
 \_\_\_\_\_  
 (City) (State) (Zip Code)  
 \_\_\_\_\_  
 (Phone)

Indicate: **O** - Owner **A** - Agent **T** - Tenant

<b>Animal Bite</b> No <b>N</b>	<b>Print Request</b> Yes <b>Y</b> No <b>N</b>	<b>Establishment No.</b> <div></div>	<b>Original No.</b> <div></div>	<b>Resolved Date</b> <div></div>
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Comments:

-----EXCEPTIONS-----

<b>Type</b> <div></div>	<b>Sanitarian No.</b> <div></div>	<b>Date</b> <div></div>	<b>Action Code</b> <div></div>	<b>Next Inspection Date</b> <b>F</b> <div></div>
<b>Type</b> <div></div>	<b>Sanitarian No.</b> <div></div>	<b>Date</b> <div></div>	<b>Action Code</b> <div></div>	<b>Next Inspection Date</b> <b>F</b> <div></div>
<b>Type</b> <div></div>	<b>Sanitarian No.</b> <div></div>	<b>Date</b> <div></div>	<b>Action Code</b> <div></div>	<b>Next Inspection Date</b> <b>F</b> <div></div>

## 655 – Water Samples

When you go out to take a water sample code on your weekly as follows:

Line No.	Type or Serv. 00	Proj. Rpt. Area 000	Loc. 000	Date of Service 00-00	Place of Service	Action Taken X	Attendance 0000
1.	11	655	CO#	DATE	NAME OF PERSON		# OF SAMPLES TAKEN

When sample results are in code as follows:

Line No.	Type or Serv. 00	Proj. Rpt. Area 000	Loc. 000	Date of Service 00-00	Place of Service	Action Taken X	Attendance 0000
1.	12	655	CO#	DATE	NAME OF PERSON – CODE THAT APPLYS-SEE BELOW	ACTION CODE FROM BELOW	

IF YOU TAKE MORE THAN ONE SAMPLE OR HAVE MORE THAN ONE WITH SAME RESULTS ON THE SAME DAY YOU CAN PUT THE TOTAL NUMBER UNDER ATTENDANCE.

V – POSITIVE  
W- NEGATIVE  
X – SAMPLE REJECTED

## 660 – NUISANCE

The first response to a nuisance would be coded as an 03 – Complaint. If you take care of it on first visit code the action that applies with the 03. See below for the action codes that would most probably be used:

Line No.	Type or Serv. 00	Proj. Rpt. Area 000	Loc. 000	Date of Service 00-00	Place of Service	Action Taken X	Attendance 0000
1.	03	660	CO#	DATE	ADDRESS/REFERRAL #	B	
2.	03	660	CO#	DATE	ADDRESS/REFERRAL #	C	
3.	03	660	CO#	DATE	ADDRESS/REFERRAL #	D	
4.	03	660	CO#	DATE	ADDRESS/REFERRAL #	E	

If you have to make additional visits to the same complaint they would all be 02 – Follow Up. Leave the action code blank until the complaint is finished and then code the appropriate action.



## **680 – ONSITE SEWAGE**

### **680-SITE EVALUATIONS**

Line No.	Type or Serv. 00	Proj. Rpt. Area 000	Loc. 000	Date of Service 00-00	Place of Service	Action Taken X	Attendance 0000
1.	07	680	CO#	DATE	ADDRESS – WENT TO DO SITE AND HOLES NOT DUG	LEAVE BLANK	
2.	06	680	CO#	DATE	ADDRESS	S	
3.	06	680	CO#	DATE	ADDRESS	#G	
4.	06	680	CO#	DATE	ADDRESS	S	
5.	06	680	CO#	DATE	ADDRESS	#J	
6.	07	680	CO#	DATE	ADDRESS		

### **680-PERMITS, ETC**

Line No.	Type or Serv. 00	Proj. Rpt. Area 000	Loc. 000	Date of Service 00-00	Place of Service	Action Taken X	Attendance 0000
1.	08	680	CO#	DATE	ADDRESS – PERMIT ISSUED	P	
2.	08	680	CO#	DATE	ADDRESS – VARIANCE WRITTEN	#L	
3.	05	680	CO#	DATE	ADDRESS – INSTALLER AFFIDAVIT	#K	

### **680-FINAL INSPECTIONS**

Line No.	Type or Serv. 00	Proj. Rpt. Area 000	Loc. 000	Date of Service 00-00	Place of Service	Action Taken X	Attendance 0000
1.	01	680	CO#	DATE	ADDRESS	A	
2.	01	680	CO#	DATE	ADDRESS	Y	
3.	02	680	CO#	DATE	ADDRESS	A	

### **680-ONSITE OTHER**

Line No.	Type or Serv. 00	Proj. Rpt. Area 000	Loc. 000	Date of Service 00-00	Place of Service	Action Taken X	Attendance 0000
1.	10	680	CO#	DATE	INSTALLER CLASS		15
2.	08	680	CO#	DATE	INSTALLER QUESTIONS	#B	
3.	08	680	CO#	DATE	LETTER SUSPENDING INSTALLER	G	
4.	07	680	CO#	DATE	HEARING	K	

### **685 – PRIVATE SEWAGE**

Line No.	Type or Serv. 00	Proj. Rpt. Area 000	Loc. 000	Date of Service 00-00	Place of Service	Action Taken X	Attendance 0000
1.	08	685	CO#	DATE	EXISTING SYSTEM FORM DONE IN OFFICE	#K	
2.	01	685	CO#	DATE	EXISTING SYSTEM FORM DONE IN FIELD OR MORTGAGE LOAN INSPECTION	#K	
3.	03	685	CO#	DATE	INVESTIGATING A SEWAGE COMPLAINT		

## **07 – FIELD VISITS**

In order to prevent double coding when two environmentalists go together to look at a job, one should code the job and the other one code 07. If one of you have ever been to this particular job in the past you should be the one to code it and whoever goes with you would code 07. If neither of you have ever been there before the environmentalist with the most seniority will code 07 and the other one code the visit. This would apply to all programs.

## **697 – RABIES**

Initial investigation of an animal bite is coded as follows:

Line No.	Type or Serv. 00	Proj. Rpt. Area 000	Loc. 000	Date of Service 00-00	Place of Service	Action Taken X	Attendance 0000
1.	03	697	CO#	DATE	ADDRESS AND NAME	Q	

If you have trouble finding animal you could have several follow-up visits for same animal bite before quarantined:

Line No.	Type or Serv. 00	Proj. Rpt. Area 000	Loc. 000	Date of Service 00-00	Place of Service	Action Taken X	Attendance 0000
1.	02	697	CO#	DATE	ADDRESS AND NAME	#A	

WHEN QUARANTINE PERIOD IS OVER AND ANIMAL IS RELEASED:

Line No.	Type or Serv. 00	Proj. Rpt. Area 000	Loc. 000	Date of Service 00-00	Place of Service	Action Taken X	Attendance 0000
1.	02	697	CO#	DATE	ADDRESS AND NAME	R	

If animal dies prior to the end of the quarantine period, the head must be sent to rabies lab code this the same as a water sample with the reporting area 697. Code type 11 for sending sample in to lab and code type 12 for results with action codes V, W or X. Only code the results when you get the confirmatory report. If you code the preliminary and the confirmatory you will be counting results twice

V – POSITIVE  
W – NEGATIVE  
X – SAMPLE REJECTED

### **671-MOSQUITO CONTROL**

Line No.	Type or Serv. 00	Proj. Rpt. Area 000	Loc. 000	Date of Service 00-00	Place of Service	Action Taken X	Attendance 0000
1.	07	671	CO#	DATE	ADDRESS AND NAME	#C	

### **TEMPORARY AND PERMIT ELECTRIC**

Line No.	Type or Serv. 00	Proj. Rpt. Area 000	Loc. 000	Date of Service 00-00	Place of Service	Action Taken X	Attendance 0000
1.	08	680	CO#	DATE	ADDRESS AND NAME	#O	
2.	08	680	CO#	DATE	ADDRESS AND NAME	#P	

#O Action Code is used for the issuing of Temporary Electric and #P Action Code is used for the issuing of Permit Electric.

### **635-SCHOOLS**

Line No.	Type or Serv. 00	Proj. Rpt. Area 000	Loc. 000	Date of Service 00-00	Place of Service	Action Taken X	Attendance 0000
1.	08	635	CO#	DATE	ADDRESS AND NAME	#B	
2.	07	635	CO#	DATE	ADDRESS AND NAME		

Schools are done on inspection sheets and therefore you would mainly have only office activities coded to this program. All other inspections as in complaints and regular inspections would be completed on the DFS-301.

## **650-YOUTH CAMPS AND 625-MOBILE HOME/RV PARKS**

Line No.	Type or Serv. 00	Proj. Rpt. Area 000	Loc. 000	Date of Service 00-00	Place of Service	Action Taken X	Attendance 0000
1.	08	650	CO#	DATE	ADDRESS AND NAME	#B	
2.	08	625	CO#	DATE	ADDRESS AND NAME	#B	
3.	07	625	CO#	DATE	ADDRESS AND NAME		

Youth Camps and Mobile Home/RV Parks are done on inspection sheets and therefore you would mainly have only office activities coded to these programs. All other inspections as in complaints and regular inspections would be completed on the DFS-308 and DFS-318.

## **695-POOLS**

Line No.	Type or Serv. 00	Proj. Rpt. Area 000	Loc. 000	Date of Service 00-00	Place of Service	Action Taken X	Attendance 0000
1.	08	695	CO#	DATE	ADDRESS AND NAME	D	
2.	08	695	CO#	DATE	ADDRESS AND NAME	#B	
3.	07	695	CO#	DATE	ADDRESS AND NAME	Z	

Pools are done on inspection sheets and therefore you would mainly have only office activities coded to this program. But in the case of the field activity with the Action Code of “Z” an inspector could possibly find a pool being built. This pool could have possibly not gone through proper procedures to construct or alter a pool. Complaints and Regular inspections on permitted pools are done on DFS-349.

## **667-METHAMPHETAMINE LABORATORY**

Line No.	Type or Serv. 00	Proj. Rpt. Area 000	Loc. 000	Date of Service 00-00	Place of Service	Action Taken X	Attendance 0000
1.	08	667	CO#	DATE	ADDRESS AND NAME		
2.	09	667	CO#	DATE	ADDRESS AND NAME	#M	
3.	09	667	CO#	DATE	ADDRESS AND NAME	#N	

#M Action Code is used for Methamphetamine Posting and #N Action Code is used for Methamphetamine Posting Removal.

## **640-SEPTIC TANK PUMBER AND 641-DISPOSAL SITES**

Line No.	Type or Serv. 00	Proj. Rpt. Area 000	Loc. 000	Date of Service 00-00	Place of Service	Action Taken X	Attendance 0000
1.	08	640	CO#	DATE	COMPANY	#B	
2.	08	640	CO#	DATE	COMPANY	D	
3.	08	641	CO#	DATE	ADDRESS AND NAME	D	

Septic Tank Pumpers and Disposal Sites are done on inspection sheets and therefore you would mainly have office activities coded to these programs. All other inspections as in complaints and regular inspections would be completed on DFS-315 and DFS-345.

## **PLAN REVIEW TYPE CODE**

Line No.	Type or Serv. 00	Proj. Rpt. Area 000	Loc. 000	Date of Service 00-00	Place of Service	Action Taken X	Attendance 0000
1.	13	630	CO#	DATE	ADDRESS		
2.	13	605	CO#	DATE	ADDRESS		
3.	13	625	CO#	DATE	ADDRESS		

## **636-MOLD**

Line No.	Type or Serv. 00	Proj. Rpt. Area 000	Loc. 000	Date of Service 00-00	Place of Service	Action Taken X	Attendance 0000
1.	08	636	CO#	DATE	NAME AND ADDRESS	#B	
2.	08	636	CO#	DATE	NAME AND ADDRESS		3

## **670-HISTO**

Line No.	Type or Serv. 00	Proj. Rpt. Area 000	Loc. 000	Date of Service 00-00	Place of Service	Action Taken X	Attendance 0000
1.	08	670	CO#	DATE	NAME AND ADDRESS	#B	

### **637-INDOOR AIR QUALITY**

Line No.	Type or Serv. 00	Proj. Rpt. Area 000	Loc. 000	Date of Service 00-00	Place of Service	Action Taken X	Attendance 0000
1.	08	637	CO#	DATE	NAME AND ADDRESS	#B	

### **FOOD PROGRAMS**

Line No.	Type or Serv. 00	Proj. Rpt. Area 000	Loc. 000	Date of Service 00-00	Place of Service	Action Taken X	Attendance 0000
1.	08	605	CO#	DATE	NAME	#B	
2.	08	611	CO#	DATE	NAME	D	
3.	08	615	CO#	DATE	NAME	D	
4.	08	613	CO#	DATE	NAME	#B	
5.	08	614	CO#	DATE	NAME	#B	
6.	08	621	CO#	DATE	NAME	D	
7.	08	604	CO#	DATE	NAME	#B	

All inspections and complaints are done on the corresponding inspection forms for entry into the system. You will mainly code office activities.

### **674-RODENT CONTROL**

Line No.	Type or Serv. 00	Proj. Rpt. Area 000	Loc. 000	Date of Service 00-00	Place of Service	Action Taken X	Attendance 0000
1.	08	674	CO#	DATE	MAKING RAT BAIT		14
2.	08	674	CO#	DATE	HANDING OUT RAT BAIT		3
3.	03	674	CO#	DATE	ADDRESS AND NAME	E	
4.	08	674	CO#	DATE	ADDRESS AND NAME	#B	

## (LHD ID CODE)

District #	Co #	Name	District #	Co #	Name
309	01	Adair	321	43	Grayson
	02	Allen	309	44	Green
	03	Anderson		45	Greenup
304	04	Ballard	313	55	Jackson
303	05	Barren	314	46	Hancock
316	06	Bath	302	47	Hardin
313	07	Bell	313	48	Harlan
310	08	Boone	315	49	Harrison
	09	Bourbon	303	50	Hart
	10	Boyd	314	51	Henderson
	11	Boyle	305	52	Henry
	12	Bracken	304	53	Hickman
	13	Breathitt		54	Hopkins
	14	Breckinridge	313	55	Jackson
	15	Bullitt		56	Jefferson
303	16	Butler		57	Jessamine
318	17	Caldwell		58	Johnson
304	18	Calloway	310	59	Kenton
310	19	Campbell	312	60	Knott
304	20	Carlisle		61	Knox
317	21	Carroll	302	62	Larue
311	22	Carter		63	Laurel
309	23	Casey		64	Lawrence
	24	Christian	312	65	Lee
	25	Clark	312	66	Leslie
313	26	Clay	312	67	Letcher
309	27	Clinton		68	Lewis
318	28	Crittenden		69	Lincoln
309	29	Cumberland	318	70	Livingston
314	30	Daviess	303	71	Logan
303	31	Edmondson	318	72	Lyon
311	32	Elliott	304	73	McCracken
	33	Estill	309	74	McCreary
	34	Fayette	314	75	McLean
	35	Fleming		76	Madison
	36	Floyd		77	Magoffin
	37	Franklin	302	78	Marion
304	38	Fulton		79	Marshall
317	39	Gallatin		80	Martin
	40	Garrard	321	81	Mason



District #	Co #	Name	District #	Co #	Name
310	41	Grant	302	82	Meade
304	42	Graves	316	83	Meniffee
306	84	Mercer	303	85	Metcalf
	86	Monroe		87	Montgomery
316	88	Morgan		89	Muhlenburg
302	90	Nelson	315	91	Nicholas
314	92	Ohio		93	Oldham
317	94	Owen	312	95	Owsley
317	96	Pendleton	312	97	Perry
	98	Pike		99	Powell
309	100	Pulaski	321	101	Robertson
313	102	Rockcastle	316	103	Rowan
309	104	Russell	315	105	Scott
305	106	Shelby	303	107	Simpson
305	108	Spencer	309	109	Taylor
	110	Todd	318	111	Trigg
305	112	Trimble	314	113	Union
303	114	Warren	302	115	Washington
309	116	Wayne	314	117	Webster
	118	Whitley	312	119	Wolfe
	120	Woodford			

## DISTRICT HEALTH DEPARTMENTS AND NUMBERS

District #	Name
302	Lincoln Trail
303	Barren River
304	Purchase
305	North Central
309	Lake Cumberland
310	Northern KY.
311	Little Sandy
312	Kentucky River
313	Cumberland Valley
314	Green River
315	Wedco
316	Gateway
317	Three Rivers
318	Pennyrile
321	Buffalo Trace

## SERVICE/ACTIVITY CODES FOR EHMIS SYSTEM

- 01 (153)**      **Regular** is used to record routine inspection on establishment and other facilities whenever documented. Use this code when inspecting existing sewage systems **not** related to a complaint.
- 02 (153)**      **Follow-up** is used to record all follow-up inspections as a result of a previous inspection whenever documented, all inspections other than the site evaluation and initial inspection of an onsite sewage system **must** be coded as a follow-up (02).
- 03 (153)**      **Complaint** is used to record the initial investigation of a complaint or animal bite whenever documented.
- 04 (153)**      **Survey** is used to record survey inspections on regulated establishments and other facilities whenever documented for the purpose of standardization and program evaluation.
- 05 (153)**      **Other** is used to record pre-opening and courtesy inspections on regulated establishments and other facilities whenever documented. A pre-opening inspection must be followed by a routine inspection. Also used to record monitoring activities for swimming pools, and excavations for onsite sewage.
- 06 (153)**      **Site Evaluation** is used to record site evaluations.
- 07 (150)**      **Field Activity** - Used to record all activities conducted in the field except documented services.
- 08 (150)**      **Office Activity** - Used to record all in-office activities provided and includes consultation, plan processing, and to record the number/name of rat bait packages distributed for the week.
- 09 (153)**      **Clinic, Survey or Posting** - Used to record organized rabies clinics which operate under the auspices of the health department, Methamphetamine Lab Postings, also used to record surveys and other group activities relating to surveillance for a specific condition or product and performed by health department personnel; i.e., housing, schools, food establishments, etc.
- 10 (150)**      **Educational Activity** - Used to record services for providing technical training or information relating to environmental health programs at meetings, classes, seminars, and other organized functions, and via news media or other communicative methods.
- 11 (153)**      **Samples** - Used to record services relative to the sampling/testing of food, water, sewage, solid waste, etc. **NOTE:** When these services are performed in conjunction with an inspection of an establishment on EHMIS, this code is **not** to be used but entered as part of the inspection.

**12 (150) FOR SYSTEM OPERATORS ONLY**

To enter an enforcement action and/or quarantine when not accompanied by an inspection form, you must enter it on Screen 89 as a **Type 12** with no score. You must have an action code unless the enforcement action is a quarantine.

Example: To show that a hearing was held, enter AK under the Exceptions field.  
To show a quarantine, enter Q1 100 LB.

**13 (150) Plan Review** – Used to record all services relative to reviewing all types of plans as In pools, food, public buildings, hotel/motels, etc.

# FUNCTION CODES

## CODE

- 129 or ENV: Program General – Used to charge all allowable expenditures made in a program that are not included in a more specific function. (This code is used mainly for Environmental Clerks and Environmental Supervisors.
- 150 or ENV: Environmental Activities – All employee time and other resources used in the environmental health projects for Activity Types 7, 8, 10 and 13.
- All employee time and other resources used in any structural activity which provides learning opportunities that focus on improved job performance or any educational activity mainly involved in conveying new knowledge or facts; e.g., attendance at workshops, seminars, environmental core training, and specific health association meetings.
- 153 or ENV: Environmental Services – All employee time and other resources used in the environmental health projects for Services Types 1-6, 9 and 11.
- 160 or EAD: Environmental Administration – All employee time and other resources used in the environmental administrative and management activities of the health department.
- 180 or EAD: Employee Training – Uses to charge all allowable expenditures made in providing training to the employees and other staff of the department. Excludes expenditures made for on the job training to bring new employees up to the minimum expected level of job performance.

# ACTION CODE FOR EHMIS SYSTEM

A. NAI or System Approved:	This code is used when no further action is necessary, in conjunction with food manufacturing and storage inspections, or when onsite sewage system is approved.
B. Invalid Complaint:	This code is used to record that a complaint was invalid.
C. Abated/Corrected:	This code is used to indicate violations or condition has been corrected.
D. Referral:	This code is used to record actions when referral to another Agency.
E. Notice to Correct:	This code is used when a notice to correct violations is issued.
F. Notice of Intent to Suspend:	This code is used when a Notice of Intent to Suspend a Permit, License, or Certification is issued.
G. Suspension:	This code is used when a permit, license, or certification is suspended.
H. Re-instated:	This code is used when a permit, license, or certification is re-instated.
I. Permit Revoked:	This code is used when a permit is revoked.
J. Notice to Apply for Permit:	This code is used when a notice is issued to apply for an or cease operation initial permit, or renewal of permit, or cease operation.
K. Hearing:	This code is used when the health department holds a hearing.
L. Court Action Initiated:	This code is used for cases referred to the County or Commonwealth Attorney for legal action.
M. Court Judgement:	This code is used when legal action results

in a Court Order to Comply, a fine, or jail sentence.

N. Injunction:

This code is used when an injunction is secured.

O. VAI:

Used for food manufacturing and storage inspections. Voluntary Action Indicated. Objectionable conditions observed during inspection usually require a follow-up somewhere between 30 days and 6 months.

P. OAI or Permit Issued:

Used for food manufacturing and storage inspection. Onsite Sewage and Private Official Action Indicated. An official action, such as a Sewage large lot of produce has been quarantined. Accelerated follow-up usually between 30 and 90 days. Also, used for onsite sewage to indicate permit has been issued.

Q. Quarantine:

Used when entering a quarantine action.

R. Release:

This code is used to record all quarantine releases.

S. Site Evaluation Approved:

This code is used to record site evaluations which were approved.

T. Dye Testing:

Used to record a dye test conducted.

U. Recall:

Used to record product recalls.

V. Positive:

Used to record positive laboratory results.

W. Negative:

Used to record negative laboratory results.

X. Sample Rejection:

Used to record samples rejected by laboratory.

Y. Inspection Failure:

Used to record an inspection which failed, i.e., mortgage, onsite and complaint inspections.

Z. Cease Operation:

Used to record closure of any operation that

	does not have a permit.
#A. No Response:	Used when investigating complaints, no one is present, and the investigation <u>CAN NOT</u> be conducted.
#B. Advised:	Used when other actions are not warranted. May use with a new pull date or file away.
#C. Baited/Treated:	Used when primary activity was the baiting for rats or the applications of insecticide for mosquito control.
#D. Office Hearing Issued:	To be used when on Office Hearing is issued as a result of an investigation.
#E. Pre-Court Appearance:	Used for Pre-Court inspections.
#F. Court Appearance:	Used to indicate an appearance in district court. Should a judgement be made also use Action Code "M".
#G. Site Evaluation Fails:	Used to record site evaluation conducted which failed.
#H. Suspension Food:	Used in Retail/Food (607) program to indicate suspension of <u>food</u> portion of establishment.
#I. Suspension Retail:	Used in Retail/Food (607) program to indicate suspension of <u>retail</u> portion of establishment.
#J. Site Unapprovable:	Used to record sites which are unapprovable for any system.
#K. Affidavit:	Used to record an Installer Affidavits received.
#L. Variance Issued:	Used to record Onsite Sewage Variance issued.
#M Methamphetamine Posting:	Used to record posting of Methamphetamine posting.



#N	Methamphetamine Posting Removal:	Used to record Methamphetamine removal sign.
#O	Temporary Electric Sticker:	Used to record when issueing a Temporary Electric Sticker
#P	Electric Sticker:	Used to record when a permeate Electric Sticker is issued.
CB.		Refer to County Works Department.
CK.		Approved Existing System

PROJECT REPORTING AREAS FOR EMPLOYEE TIME DISTRIBUTION AND  
WEEKLY ENVIRONMENTAL ACTIVITY REPORT

- 600      **Registered Sanitarian** – Used to record activities/services rendered in oversight of the registered sanitarian committee.
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- 603      **Restricted Food Concessions** – Used to records services/activities rendered to Restricted Food Concession as defined in Interpretation 61: KRS 217.015 through KRS 217.285, KRS 217.992.
- 604      **Temporary Food Service Establishment** - Used to record services/activities rendered, to a temporary food service establishment as defined in Kentucky Food, Drug and Cosmetic Act KRS 217.015 to KRS 217.215.
- 605      **Food Service** - Used to record services/activities rendered to any food service establishment as defined in the Kentucky Food, Drug and Cosmetic Act KRS 217.015 to KRS 217.215 of vending machine commissary and defined in KRS 217.808.
- 606      **Vending Machines** - Used to record services/activities rendered to any vending machine location as defined in the Kentucky Vending Machine Act of 1972 KRS 217.808 to 217.812.
- 607      **Retail/Food Establishment** - Used to record all services/activities rendered in any combination retail/food establishment as defined in Kentucky Food, Drug and Cosmetic Act KRS 217.015 to KRS 217.215.
- 608      **Bed and Breakfast Establishments** - Used to record services/activities rendered to any bed and breakfast establishment as defined in the Bed and Breakfast Regulation KRS 217.125.
- 609      **Foodborne Disease** - Used to record all services/activities rendered in a Foodborne disease investigation. (This code is for services only.)
- 610      **Retail Food Stores** - Used to record services/activities rendered to any retail food market as defined in Kentucky Food, Drug and Cosmetic Act KRS 217.015 to KRS 217.215. This includes retail food stores, retail meat markets, fish and seafood markets, A specialty item retail bakeries and confectioneries (e.g. doughnuts, cookies, candies, etc.), mobile retail food sales, and establishments operation microwave type oven in conjunction with prepackaged foods (sandwiches, etc.)

- 611        **Produce and Farmers Market** – Used to record services/activities rendered to Farmer’s Markets, Home-Based Processors, and Home-Based Microprocessors as defined in 902 KAR 45:090; KRS 217.136 through KRS 217.139.
- 612        **Shellfish Certification Program** – Used to record services/activities rendered in any combination of activities as defined in 902 KAR 45:020; KRS 217.005 through KRS 217.215.
- 613        **Food Handlers** - Used to record all services/activities rendered in a Food Handler Certification.
- 614        **Food Managers** - Used to record all services/activities rendered in a Food Manager Certification.
- 615        **Food Processing or Storage Establishment** – Used to record services/activities rendered to all plants manufacturing, storing, and processing food products in bulk form, usually for wholesale purposes, and vehicles regularly used in transporting food products as defined in Food, Drug and Cosmetic Act KRS 217.015 to 217.215. This includes milk transporting vehicles, bottling plants (beverages), wholesale bakeries, candy manufacturers, flour and meal mills, fish processing establishments, food salvage processors and distributors, ice manufacturing and/or plants bottling water for human consumption, frozen locker plants, granaries and warehouses, retail bakeries and retail candy stores. Milk and milk product processing plants are not included.
- 616        **Frozen Food Lockers** - Used to record all services/activities rendered for Frozen Food Lockers as defined in KRS 221.010.
- 617        **Raw Agriculture Sampling** - Used to record services/activities rendered to commercial producers of raw agricultural products. This includes the collection of samples from growers of fruits and vegetables in Kentucky. Sample collected for pesticide residues, from the grower at the time of picking or harvesting for sale to consumers.
- 618        **Drugs Quarantine** - Used to record all services/activities rendered in quarantine, voluntary destruction of outdated over- the-drugs.
- 619
- 620        **Hotel and Motels** - Used to record services/activities rendered to establishments offering sleeping accommodations to the public. Dining areas and cafeterias are not covered under this code.
- 621        **Boarding Homes** - Used to record all services/activities rendered in any boarding home as defined in KRS 216B.300.
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- 625      **Mobile Home and Recreational Vehicle Parks** - Used to record services/activities to all mobile home and recreational vehicle parks subject to inspection under KRS 219, including grounds, service buildings, and other related facilities used in operation of the park.
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- 630      **Public Buildings and Recreational Facilities** - This code covers all public buildings and recreational facilities subject to inspection by health department personnel. Examples of such buildings and facilities are: bus and railway stations, institutions, courthouses, filling stations, community parks, playgrounds and picnic grounds, adult tent camping areas, boat docks, bathing and other water recreation areas, pool rooms, theaters, auditoriums, bowling alleys, carnivals and fairs, stadiums and other outdoor recreation areas. Food establishments, mobile home and recreational vehicle park areas are not included under this code.
- 631      **Public Buildings Plans** – Used to record all services/activities in conjunction with reviewing Public Building Plans.
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- 634      **Tattoo Studios** - Used to record all services/activities rendered to tattoo artists and tattoo studios as defined in KRS211.760.
- 635      **Schools** - Used to record services/activities rendered to a school. The use of this code covers the building, grounds, premises, water and sewage disposal systems. School cafeterias are classified under “Food Service Establishment”.
- 636      **Mold** – Used to record services/activities for information dissemination and consulting activities concerning Mold.
- 637      **Indoor Air Quality** – Used to record services/activities rendered in inquiries, information dissemination and investigation concerning Indoor Air Quality.
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- 640**        **Septic Tank Cleaning Vehicles** - Used to record services/activities rendered to septic tank cleaning vehicles and disposal sites, including municipal disposal points.
- 641**        **Septic Tank Cleaning Disposal Site** - Used to record all activities related to land application disposal sites for septage and grease trap wastewater, as well as recycling/composting/treatment facilities, temporary storage facilities, etc.
- 642**
- 643**        **Ear Piercing Studios** - Used to record all services/activities rendered to ear piercing artists and ear piercing studios as defined in 902 KAR 45:070; KRS 211.760.
- 644**        **Body Piercing Studios** – Used to record all services/activities rendered to Body piercers and body piercing studios as defined in KRS 211.760.
- 645**        **State Owned Confinement Facilities** - Used to record services/activities rendered to jails, prisons, and all other penal institutions. Food service operated at these places is not covered under this code.
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- 650**        **Youth Camps** - Used to record services/activities rendered to all camps used by youths as defined in Kentucky Youth Camp Regulation. Examples of such facilities are: residential camps, day camps, primitive or outpost camps (4-H camps, church camps, Boy and Girl Scout camps, etc.). Food service establishments operated at these places are not covered under this code.
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- 654**
- 655**        **Private Water** - Used to record services/activities rendered in connection with a private water supply located on private property under the control of the homeowner.

- 656        **Streams and Lakes** – Used to record services/activities rendered in complaint investigation and sample collection in streams and lakes.
- 657
- 658        **Public Water Supply** – Used to record services/activities rendered in conjunction with an approved Public Water Supply.
- 659        **Water Transport Vehicles** - Used to record services /activities rendered in conjunction of inspection and investigation of Water Transport Vehicles.
- 660        **Nuisance Control** - Used to record all services/activities in connection with nuisance control.
- 661        **Grass and Weeds** – Used to record services/activities rendered in conjunction with complaints relating to weeds and grass.
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- 665        **Consumer Product Safety** - Used to record all services/activities that relate to product safety inspections, surveillance for banned products, sample collection, response to consumer complaints, injury data collection and investigation, etc. This code includes such program areas as hazardous substances, lead-based paint, toys flammable fabrics.
- 666
- 667        **Methamphetamine Laboratory** – Used to record services and activities related to discovery, public posting , decontamination and release of properties found or suspected to have been contaminated as a result of clandestine methamphetamine production.
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- 670        **Histoplasmosis** – Used to record all services/activities rendered for purpose of information, dissemination, consultation and investigation of Histo.
- 671        **Mosquito Control** – Used to record all services/activities rendered in mosquito surveillance, larviciding, and adulticiding.
- 672        **Birds** – Used to record all services/activities rendered for purpose related to disease surveillance and complaints.

- 673      **Insects** – Used to record all services/activities rendered for purpose of controlling insects, roaches, bed bugs, flies etc.
- 674      **Rodent Control** – Used to record all services/activities rendered for purpose of controlling rodents.
- 675      **Radiation Control** - Used to record services/activities rendered in conjunction with the microwave oven inspections in private, institutional and commercial use.
- 676      **Radon** - Used to record field and office activities in conjunction with Radon assessment in single family dwellings.
- 677      **Tanning Beds/Booths** - Used to record registration and investigative services/activities pertaining to tanning beds/booths in commercial use.
- 678      **Components** – Used to record services/activities related to the review, evaluation, inspection, and approval of materials, components, and equipment that are to be used as part of an onsite sewage disposal system. This would include piping, distribution boxes, septic tanks, leaching chambers, grease traps, effluent filters, dosing tanks, holding tanks, aerobic treatment units, other advanced treatment units, etc.
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- 680      **Onsite Sewage Disposal** - Used to record services/activities rendered in connection with evaluations and inspections of new proposed onsite sewage disposal systems for both residential and commercial developments. This Code is not to be used in coding work on malfunctioning systems - except in instances where a new system was constructed without a permit. This Code relates to the sewage system from the exterior of the building only and does not include interior plumbing.
- 681
- 682
- 683      **Swimming Pool Engineer** – Used to record services/activities related to the construction, design and operation of public swimming and bathing facilities including plan review, plan consultation, rough-in and final inspections, review variance requests, provide training and site inspections.
- 684      **Lead** - Used to record activities related to lead in residential or other child occupied facilities, including investigations/assessments, testing/sampling, abatement/mitigation work inspection/clearance, etc.
- 685      **Private Sewage** - Used to record other services/activities related to sewage disposal systems such as; investigation of malfunctioning systems; existing system inspection for mortgage loan agencies; surveys related to system performance.

686

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688     **Hazardous Material Spills** – Used to record other services/activities in investigation, onsite visit, processing of sample collection, consultation, and implementation of state preparedness plan by direction of EOC.

689     **Environmental Epidemiology** – Used to record activities/services rendered during the investigation, treatment, education or other administrative functions needed to address outbreaks or illness as a result of unsanitary environmental conditions and other environmental factors having negative impacts on public health. Not to be used when investigating food borne illnesses.

690     **Environmental Protection** - Used to record services/activities rendered in environmental areas, other than those listed under a specific code, under the regulatory authority of the Department for Natural Resources and Environmental Protection. Such areas would include services relative to: public water, public sewage, and solid waste control.

691     **Waste Water Treatment Plant** – Used to record services/activities rendered in complaints and investigations of Waste Water Treatment Plants.

692     **Occupational Health** – Used to record services/activities rendered in conjunction with employee health and safety concerns at local businesses.

693     **Swimming Pools General** – Used to record services/activities rendered in conjunction with site visits, rough-ins and final inspections by LHD's.

694     **Private Swimming Pools** – Used to record services/activities rendered during consultations, site visits for in ground pool installations at properties with Onsite Sewage Disposal Systems.

695     **Swimming Areas** - Used to record services/activities rendered to swimming pools, bathing beaches, wading and spray pools, spas, hot tubs, water slides, wave pools, etc. This includes inspection, testing sampling, and other surveillance of the facilities such as the bathhouse, filtration equipment, grounds and other attendant facilities.

696     **Beach Areas** - Used to record all services/activities rendered for beach areas. (This code is for services only; all time must be coded to program 695.)

697     **Rabies** - Used to record all services/activities rendered in connection with a Rabies Control Program.

698     **Smoking Enforcement** – Used to record all activities related the investigation and enforcement which prohibits smoking in all buildings open to the public.



**699**        **Other Unrestricted Funded Environmental** - Used to record time for environmental services/activities not contained in any other budgeted project and restricted to only coding of services that are conducted in non-defined program areas. All services must be coded to a defined program such as 605, 610, etc., regardless of being a budgeted project.

**811**        **Elevated lead** - Used to record activities related to elevated lead in residential or other child occupied facilities, including investigations/assessments, testing/sampling, abatement/mitigation work inspection/clearance, etc.

**812 - 833**

**834**        **Emergency/Disaster Service** - All direct uses of employee time for all services/activities provided during disaster or emergency situations relative to alleviating and/or abating public health hazards. This code is used in place of all other service codes during such time, except when a complete inspection is conducted for the purpose of reopening of an establishment.

**835 - 897**

**898**        **Departmental Administration** - Used to charge all allowable indirect expenditures that benefit both environmental and medical projects. This code is used only on Time Distribution Sheets.

**899**

**900**

**901**        **General Environmental Administration** - All direct uses of employee time and other resources which benefit more than one environmental program but are not identifiable to a specific environmental reporting area. This code is used only on Time Distribution Sheets.

## ENVIRONMENTAL PROGRAM, PLANNING AND BUDGET CODES

<b><u>BUDGET CATEGORIES 500</u></b> <b><u>PROGRAM CODES</u></b> 603 604 605 606 607 608 609 610 611 612 613 614 615 616 617 618	<b><u>PROGRAM NAME</u></b> Limited Food Concessions Temporary Food Service Establishment Food Service Establishment Vending Machine Company Retail-Food Establishment Bed and Breakfast Foodborne Disease Retail Food Stores Produce and Farmers Markets Shellfish Certification Program Food Handlers Food Managers Food Processing or Storage Establishments Frozen Food Lockers Raw Agriculture Drugs quarantine	<b><u>PROGRAM PLANNING</u></b> 603 604 605 606 607 608 605 610 611 612 605 605 615 615 615
<b><u>BUDGET CATEGORIES 520</u></b> <b><u>PROGRAM CODES</u></b> 620 621 625 630 631 634 635 640 641 643 644 645 650 677 684 693 694 695 696	<b><u>PROGRAM NAME</u></b> Hotel or Motel Boarding Homes Mobile Home/Recreation Vehicle Park Public Buildings/Recreational Facilities Public Building Plan Review Tattoo Studios Schools Septic Tank Cleaning Vehicles Septic Cleaning Disposal Site Ear Piercing Body Piercing Confinement Facilities Youth Camps Tanning Beds Lead Swimming Pools General Private Swimming Pools Swimming Areas Beaches	<b><u>PROGRAM PLANNING</u></b> 620 620 625 630 631 634 635 640 640 644 644 645 650 677 690 695 695 695 695
<b><u>BUDGET CATEGORIES 540</u></b> <b><u>PROGRAM CODES</u></b> 636 637 655 660 661 667 670 671 672 673 674 697	<b><u>PROGRAM NAME</u></b> Mold Indoor Air Quality Private Water Nuisance Control Grass and Weeds Methaphine Labs Histoplamosis Mosquito Control Birds Insects Rodent Control Rabies	<b><u>PROGRAM PLANNING</u></b> 636 637 655 660 660 667 670 670 670 670 670 697

<b>BUDGET CATEGORIES 560</b> <b><u>PROGRAM CODES</u></b>	<b><u>PROGRAM NAME</u></b>	<b><u>PROGRAM PLANNING</u></b>
678	Components	680
680	Onsite Sewage Disposal	680
685	Private Swage	680

<b>BUDGET CATEGORIES 580</b> <b><u>PROGRAM CODES</u></b>	<b><u>PROGRAM NAME</u></b>	<b><u>PROGRAM PLANNING</u></b>
665	Consumer Product Safety	665
675	Radiation Control	675
676	Radon	676
683	Swimming Pool Engineer (State)	695

<b>BUDGET CATEGORIES 590</b> <b><u>PROGRAM CODES</u></b>	<b><u>PROGRAM NAME</u></b>	<b><u>PROGRAM PLANNING</u></b>
656	Streams and Lakes	690
658	Public Water Supply	690
659	Water Transport Vehicles	690
688	Hazardous Material Spills	690
689	Environmental Epidemiology	690
690	Environmental Protection	690
691	Waste Water Treatment Plant	690
692	Occupation Health	690
698	Smoking Enforcement	690
699	Other Unrestricted Funded Environmental	699
834	Emergency/Disaster Service	690

<b>BUDGET CATEGORY 594</b> <b><u>PROGRAM CODE</u></b>	<b><u>PROGRAM NAME</u></b>	<b><u>PROGRAM PLANNING</u></b>
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<b>BUDGET CATEGORIES 811</b> <b><u>PROGRAM CODES</u></b>	<b><u>PROGRAM NAME</u></b>	<b><u>PROGRAM PLANNING</u></b>
811	Lead	811
898	Departmental Administration	898
901	General Environmental Administration	901

## ESTABLISHMENT TYPE CODES

<u>CODE DESCRIPTION</u>	<u>CODE DESCRIPTION</u>
01-0 <b><u>RESTAURANTS</u></b> 01-1 RESTAURANT - NO ALCOHOL 01-2 RESTAURANT - WITH ALCOHOL 01-3 DELICATESSEN 01-4 CAFETERIA 01-5 CONCESSION STANDS -PERM. THEATERS 01-6 TEMPORARY ESTABLISHMENTS 01-7 TEMPORARY FARMERS MARKETS	08-0 <b><u>VENDING MACHINES</u></b> 08-1 VENDING MACHINE COMPANIES 08-2 VENDING MACHINE LOCATION 08-3 BLIND OPERATED VENDING
02-0 <b><u>BARS</u></b> 02-1 ON-SALE BARS - NO FOOD PREP 02-2 ON-SALE BARS - FOOD PREP 02-3 OTHER	09-0 <b><u>HOTELS AND MOTELS</u></b> 09-1 HOTELS AND MOTELS
03-0 <b><u>PUBLIC/PRIVATE SERVICE INSTITUTIONS</u></b> 03-1 DAY CARE CENTERS AND CHILD CARE 03-2 HOSPITALS AND NURSING HOMES 03-3 SCHOOLS(FOOD SERVICE) 03-4 YOUTH CAMPS(FOOD SERVICE) 03-5 CONFINEMENT FACILITIES(FOOD SERVICE) 03-6 CHARITABLE FOOD	10-0 <b><u>FOOD PROCESSING OR STORAGE</u></b> 10-1 WAREHOUSE/DISTRIBUTOR/REPACKER 10-2 GENERAL FOOD MANUFACTURER/PROCESSOR 10-3 BAKERY 10-4 CARBONATED BEVERAGE PLANT 10-5 BOTTLED WATER PLANT/ICE PROCESSING 10-6 10-7 GRAIN STORAGE OR MILL 10-8 FROZEN FOOD LOCKER 10-9 CANNERY(LOW ACID FOOD)
04-0 <b><u>PROCESSING ESTABLISHMENTS</u></b> 04-1 MEAL ON WHEELS 04-2 CATERERS 04-3 COMMISSARIES 04-4 VENDING COMMISSARIES(FOOD SERVICES) 04-5 FOOD SERVICE AND VENDING COMMISSARY	11-0 <b><u>MOBILE HOMES AND R.V. PARKS</u></b> 11-1 MOBILE HOMES AND REC. VEHICLE PARK 11-2 CONSTRUCT A MOBILE HOME OR RV PARK - Code 11-2 is for construction of new park only. 11-3 ALTER A MOBILE HOME OR RV PARK - Code 11-3 is <u>never</u> used as an Establishment Type Code. This is utilized by the computer when construction permit is issued for a facility with a permit to operate.
05-0 <b><u>SPECIAL CLASSIFICATIONS</u></b> 05-1 LIMITED(VENDING TRUCKS, PUSH CARTS) 05-2 SELF-CONTAINED MOBILE FOOD UNITS 05-3 OTHER 05-4 RETAIL-FOOD 10,000 SQ.FT. OR LESS 05-5 RETAIL-FOOD 10,001 SQ.FT. OR MORE	12-0 <b><u>SCHOOLS</u></b> 12-1 SCHOOLS(BUILDING)
06-0 <b><u>RETAIL STORES</u></b> 06-1 SUPERMARKETS/GROCERIES(PROC/PACK) 06-2 PREPACKAGED OR SLICING AND PACKAGING 06-3 LIMITED-SERV.STA.SAND.OVENS.ETC. 06-4 HEALTH FOOD STORES 06-5 BAKERY	13-0 <b><u>ONSITE SEWAGE</u></b> 13-1 ON SITE SEWAGE
07-0 <b><u>RETAIL STORES - CONTINUED</u></b> 07-1 MEAT MARKETS(INCLUDING POULTRY) 07-2 FISH MARKETS 07-3 MOBILE RETAIL MARKET 07-4 A SPECIALTY                ITEM                BAKERIES                AND CONFECTIONERIES 07-5 PRODUCE MARKET 07-6 FARMER=S MARKET	14-0 <b><u>VECTORS</u></b> 14-1 VECTORS
	15-0 <b><u>SEPTIC TANK CLEANERS</u></b> 15-1 SEPTIC TANK CLEANING BUSINESS/VEHICLE 15-2 SEPTIC TANK CLEANING VEHICLE 15-3 SEPTIC TANK CLEANING VEHICLE 15-4 DISPOSAL SITES
	16-0 <b><u>CONFINEMENT FACILITIES</u></b> 16-1 STATE CONFINEMENT FACILITIES

## ESTABLISHMENT TYPE CODES

<u>CODE DESCRIPTION</u>	<u>CODE DESCRIPTION</u>
17-0	24-0
<b><u>OTHER CLASSIFICATIONS</u></b>	<b><u>TANNING FACILITY</u></b>
17-1 MILK DISTRIBUTORS	24-1 TANNING SALON
17-2 SANITATION TRUCKS	24-2 BEAUTY/BARBER SHOP
17-3 TREATMENT PLANTS	24-3 MISCELLANEOUS RETAIL ESTABLISHMENT
17-4 PUBLIC REST ROOM	24-4 COUNTRY CLUB
17-5 OTHER	24-5 HOTEL/MOTEL
18-0	24-6 HEALTH CLUB/SPA
<b><u>YOUTH CAMPS</u></b>	24-7 OTHER
18-1 RESIDENTIAL YOUTH CAMP	
18-2 DAY CAMP	25-0
18-3 PRIMITIVE	<b><u>BED/BREAKFAST</u></b>
19-0	25-1 HOME
<b><u>PUBLIC SWIMMING &amp; BATHING FACILITIES</u></b>	25-2 INN
19-1 SWIMMING POOLS	
19-2 SWIMMING/DIVING POOL	26-0
19-3 DIVING POOL	<b><u>TATTOO STUDIO/ BODY PIERCING</u></b>
19-4 WAVE POOL	26-1 TATTOO STUDIO
19-5 WATERSLIDE	26-2 BODY PIERCING
19-6 SPRAY POOL	26-3 EAR PIERCER
19-7 SPA	
19-8 BEACH	27-0
19-9 WADING POOL	<b><u>BOARDING HOMES</u></b>
	27-1 TYPE I 11 OR MORE
20-0	27-2 TYPE II NOT < 7 OR MORE >10
<b><u>SAMPLING</u></b>	27-3 TYPE II NOT <3 OR MORE >6
20-1 WATER BACTERIOLOGICAL ANALYSIS	
20-2 WATER CHEMICAL ANALYSIS	28-0
	<b><u>FOOD PROCESSING OR STORAGE CONT.</u></b>
21-0	28-1 FISH PROCESSOR/SEAFOOD HACCP
<b><u>SALVAGE</u></b>	28-2 DISTILLERY
21-1 SALVAGE PROCESSOR	28-3 SORGHUM
21-2 SALVAGE DISTRIBUTOR	28-4 HONEY
	28-5 MPU
22-0	28-6 MAPLE SYRUP
<b><u>GROUP HOMES</u></b>	
22-1 DAY TREATMENT GROUP HOMES	29-0
	<b><u>SHELLFISH SANITATION</u></b>
23-0	29-1 SHELLSTOCK SHIPPER (SS)
<b><u>WASTEWATER TREATMENT PLANT</u></b>	29-2 SHUCKER PACKER (SP)
23-1 CLASS I WWTP FEE	29-3 REPACKER (RP)
23-2 CLASS II-A WWTP FEE	29-4 RESHIPPER (RS)
23-3 CLASS II-B WWTP FEE	29-5 DIPURATIN PROCESSOR (DP)
23-4 CLASS III-A WWTP FEE	
23-5 CLASS III-B WWTP FEE	
23-6 CLASS III-C WWTP FEE	
23-7 CLASS III-D WWTP FEE	
23-8 CLASS IV WWTP FEE	

